



(Affiliated to Jiwaji University, Gwalior under 2(f) & 12(b) NAAC – 'A' Grade Accredited Institute) www.krgcgwalior.org krgc@rediffmail.com Phone: 0751-2625495, 0751-2438173

No./NAAC/IQAC/2023-24

Gwalior, dt. 06th July 2023

Minutes of 1st Meeting of IQAC

06th July, 2023

The first quarterly meeting of IQAC of the session 2023-2024 has been conducted on 06th July, 2023 Thursday at 03.00 pm at Conference Hall of Academic Cell. The presence of member IQAC was as follows:

1.	Dr. M.R. Kaushal	- Principal and Chairperson	Present			
2.	Prof. R.S. Pawar	- External Expert (Administration)	Present			
3.	Dr. B.M. Kulshreshtha	- External Expert (Educationist)	Absent			
4.	Ms. Asma Mohan Kalasiya	a - External Expert (Industrialist)	Absent			
5.	Dr. Manju Dubey	- Faculty Representative, Home Science Faculty	Present			
6.	Dr. R.K. Dubey	- Faculty Representative, Science Faculty	Absent			
7.	Dr. Ila Shukla	- Faculty Representative, Arts Faculty	Absent			
8.	Dr. S.S. Tomar	- Faculty Representative, Social Science Faculty	Absent			
9.	Dr. V. K. Bansal	- Faculty Representative, Commerce Faculty	Present			
10.	Dr. Brijesh Kumar	- Controller, Examination	Present			
11.	Dr. Harish Agarwal	- Teacher In-charge, Janbhagidari Samiti	Absent			
12.	Dr. Veena Shukla	- Programme Officer, NSS & Alumni Representative	Present			
13.	Dr. Alisha Rani	- NCC Officer	Absent			
14.	Dr. Abha Mishra	- Incharge, Employment & Career Counseling Cell	Present			
15.	Mr. Raghvendra Tripathi	- Librarian	Present			
16.	Manohar Katariya	- Sport Officer	Absent			
17.	Mr. G.S. Dohare	- Representative Office Staff	Present			
18.	Ms. Sakshi Rawat	- Student Representative	Absent			
19.	Prof. Sanjay Swarnkar	- Co-ordinator/Director	Present			
Invited Members:						
1.	Dr. Charu Katare	- Dy Academic Secretary, Incharge - Criteria-4	Present			
2.	Dr. Charu Chitra	- Asstt. Academic Secretary, Incharge - Criteria-3	Present			
3.	Dr. Anand Kumar Singh	- Asstt. Academic Secretary, Incharge - Criteria-6	Present			
4.	Dr. Pratima Jain	- Incharge - Criteria-1	Absent			
5.	Dr. Sadhna Pandey	- Incharge - Criteria-2	Absent			
6.	Mr. Narendra Pratap Thakur - Incharge clerk Autonomous Cell		Present			

Agenda Item 01

To approve the decisions taken in the previous meeting of IQAC dated May 04^{th} , 2023.

Agenda Item 02

Proposal for two-day seminar and one day workshop organized by IQAC on the subject of NAAC Assessment and Accreditation.,

Agenda Item 03

To provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2023-24. Proposal for allocation of funds as follows –

PG Department (Science Faculty)

PG Department (Faculty of Commerce)

PG Department (Faculty of Humanities)

Agenda Item 04

To provide grants from Janbhagidari Fund for the upgradation of all the departments running under Self Financed Scheme of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2023-24. Proposal for allocation of funds as follows –

PG Department (Faculty of Science) : Rs.2.50 lakh per department
UG Department (Computer Science) : Rs.2.50 lakh per department
UG Department (Faculty of Scinece) : Rs.2.00 lakh per department
UG Department (Faculty of Law/Mngt.) : Rs.2.00 lakh per department
UG Department (B.Com with Comp.) : Rs.2.00 lakh per department

To provide Rs.2.0 lakh each from Autonomous Fund for the upgradation of Central Library and Sports department of the college to purchase of books, journals, various equipments, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2023-24.

Agenda Item 06

To provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2023-24.

Agenda Item 07

To encourage the academic department for participating in Student Exchange Program and Teacher Exchange Program organizing by the cluster for national and international level institutions under RUSA scheme and executing other collaborative and MoU proposals.

Agenda Item 08

To encourage short term courses in the college, proposal to continue the process of conducting courses and admission and to start one year diploma course.

Agenda Item 09

The proposal for continuation of pre-run activities teaching-learning, evaluation, examination, regular audit, teacher-parent scheme, mentoring, departmental alumni meet, feedback, open feedback etc. in all academic departments.

Agenda Item 10

To approve the revised action plan of IQAC for the session 2023-2024.

Agenda Item 11

Construction of second unit of vermicomposting.

Agenda Item 12

Conducting various types of audits for the session 2022-23.

Agenda Item 13

Any other item may be moved with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting:

Agenda Item: 01

IQAC Coordinator put the minutes of fourth meeting of IQAC conducted on May 04th, 2023.

Dicision:

IQAC has unanimously approved the minutes of previous meeting held on May 04th, 2023.

Agenda Item: 02

IQAC Coordinator put the proposal to organise one day workshop on the subject of NAAC Assessment and Accreditation.

Dicision:

IQAC approved the proposal.

(Action – Academic Cell)

Agenda Item: 03

IQAC Coordinator put the proposal to provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2023-24. Proposal for allocation of funds as follows –

PG Department (Science Faculty) : Rs.2.00 lakh per department
PG Department (Faculty of Commerce) : Rs.1.50 lakh per department
PG Department (Faculty of Humanities) : Rs.1.50 lakh per practical deptt.
PG Department (Faculty of Humanities) : Rs.1.00 lakh per department
UG (Arts Faculty Practical) : Rs.1.25 lakh per department

Dicision:

IQAC approved the proposal.

(Action – Office and Examination Cell)

Agenda Item: 04

IQAC Coordinator put the proposal to provide grants from Janbhagidari Fund for the upgradation of all the departments running under Self Financed Scheme of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2023-24. Proposal for allocation of funds as follows –

PG Department (Faculty of Science) : Rs.2.50 lakh per department
UG Department (Computer Science) : Rs.2.50 lakh per department
UG Department (Faculty of Scinece) : Rs.2.00 lakh per department
UG Department (Faculty of Law/Mngt.) : Rs.2.00 lakh per department
UG Department (B.Com with Comp.) : Rs.2.00 lakh per department

Dicision:

IQAC approved the proposal.

(Action – Office and Examination Cell)

Agenda Item: 05

IQAC Coordinator put the proposal to provide Rs.2.0 lakh each from Autonomous Fund for the upgradation of Central Library and Sports department of the college to purchase of books, journals, various equipments, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2023-24.

Dicision:

IQAC approved the proposal.

(Action – Office and Examination Cell)

Agenda Item: 06

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2023-24.

Dicision:

IQAC approved the proposal.

(Action – Office and Examination Cell)

Agenda Item: 07

Dr. Anand Kumar Singh put the proposal to encourage the academic department for participating in Student Exchange Program and Teacher Exchange Program organizing by the cluster for national and international level institutions under RUSA scheme and executing other collaborative and MoU proposals.

Dicision:

IQAC approved the proposal.

(Action – Academic Cell)

Agenda Item:08

Dr. Charu Katare put the proposal to encourage short term courses in the college, proposal to continue the process of conducting courses and admission and to start one year diploma course.

Dicision:

IQAC approved the proposal.

(Action – Short Term Certificate Cell)

Agenda Item: 09

Dr. Raghvendra Tripathi put the proposal for continuation of pre-run activities teaching-learning, evaluation, examination, regular audit, teacher-parent scheme, mentoring, departmental alumni meet, feedback, open feedback etc. in all academic departments.

Dicision:

IQAC approved the proposal.

(Action – Academic Cell)

Agenda Item: 10

IQAC Coordinator put the proposal to approve the revised action plan of IQAC for the session 2023-24.

Dicision:

IQAC approved the proposal.

Agenda Item 11

Construction of second unit of vermicomposting.

Dicision:

IQAC approved the proposal.

Agenda Item 12

Mr. G.S. Dohare put the proposal of conducting various types of audits for the session 2022-23.

Dicision:

IQAC approved the proposal.

Agenda Item 13

Any other item may be moved with the permission of the Chairperson.

-Nil-

(Prof. Sanjay Swarnkar)

Coordinator, IQAC Govt. Kamla Raja Girls P.G. Auto. College Gwalior (M.P.) (Dr. M.R. Kaushal)

Principal
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)





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No./NAAC/IQAC/2023-24

Gwalior, dt. 06th Sept 2023

Minutes of 2nd Meeting of IQAC

06th September, 2023

The Second quarterly meeting of IQAC of the session 2023-2024 has been conducted on 06th September, 2023 Wednesday at 03.00 pm at Conference Hall of Academic Cell. The presence of member IQAC was as follows:

1.	Dr. M.R. Kaushal	- Principal and Chairperson	Present
2.	Prof. R.S. Pawar	- External Expert (Administration)	Present
3.	Dr. B.M. Kulshreshtha	- External Expert (Educationist)	Present
4.	Ms. Asma Mohan Kalasiya	a - External Expert (Industrialist)	Absent
5.	Dr. Manju Dubey	- Faculty Representative, Home Science Faculty	Present
6.	Dr. R.K. Dubey	- Faculty Representative, Science Faculty	Absent
7.	Dr. Ila Shukla	- Faculty Representative, Arts Faculty	Present
8.	Dr. S.S. Tomar	- Faculty Representative, Social Science Faculty	Absent
9.	Dr. V. K. Bansal	- Faculty Representative, Commerce Faculty	Present
10.	Dr. Brijesh Kumar	- Controller, Examination	Present
11.	Dr. Harish Agarwal	- Teacher In-charge, Janbhagidari Samiti	Absent
12.	Dr. Veena Shukla	- Programme Officer, NSS & Alumni Representative	Present
13.	Dr. Alisha Rani	- NCC Officer	Absent
14.	Dr. Abha Mishra	- Incharge, Employment & Career Counseling Cell	Present
15.	Mr. Raghvendra Tripathi	- Librarian	Present
16.	Manohar Katariya	- Sport Officer	Absent
17.	Mr. G.S. Dohare	- Representative Office Staff	Present
18.	Ms. Sakshi Rawat	- Student Representative	Present
19.	Prof. Sanjay Swarnkar	- Co-ordinator/Director	Present
Invited I	Members:		
1.	Dr. Charu Katare	- Dy Academic Secretary, Incharge - Criteria-4	Present
2.	Dr. Charu Chitra	- Asstt. Academic Secretary, Incharge - Criteria-3	Present
3.	Dr. Anand Kumar Singh	- Asstt. Academic Secretary, Incharge - Criteria-6	Present
4.	Dr. Pratima Jain	- Incharge - Criteria-1	Present
5.	Dr. Sadhna Pandey	- Incharge - Criteria-2	Present
6.	Dr. Nisha Mishra	- Incharge – Criteria-7	Present
7.	Mr. Narendra Pratap Thaki	ur - Incharge clerk Autonomous Cell	Present

Agenda Item 01

To approve the minutes of the previous meeting of IQAC.

Agenda Item 02

To discuss the progress of the DVV questions related to SSR received from NAAC for the fourth phase of NAAC assessment and accreditation.

Agenda Item 03

To audit the important services being run in the college.

Agenda Item 04

To arrange equipment for the digital studio.

Agenda Item 05

To construct a Constitution Gallery to promote and propagate the importance of the Constitution among the students studying in the college.

Agenda Item 06

To arrange and maintain intercom for proper communication in the college.

Agenda Item 07

Any other item may be moved with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting:

Agenda Item 01

The Coordinator IQAC has put the minutes of previous meeting of IQAC held on September 06th, 2023 for approval.

Dicision:

IQAC has unanimously approved the minutes of previous meeting held on September 06th, 2023.

Agenda Item 02

The Coordinator IQAC has put the DDV questions before the members of IQAC to discuss the progress of the DVV received from NAAC.

Dicision:

IQAC members discussed on the DVV questions and provided sufficient suggestions to strengthen the claim of the institute.

Dr. Charu Chitra put the proposal to conduct audit of the important services being run in the college.

Dicision:

IQAC approved the proposal.

Agenda Item 04

Dr. Charu Katare proposed that the equipment for the digital studio should be provided.

Dicision:

The Coordinator IQAC provided the information regarding equipment for the digital studio that institution has already sent a letter for it. IQAC members satisfied with this answer.

Agenda Item 05

Dr. Anand Kumar Singh put the proposal to construct a Constitution Gallery to promote and propagate the importance of the Constitution among the students studying in the college.

Dicision:

IQAC unanimously approved the proposal.

Agenda Item 06

Dr. Ila Shukla put the proposal to arrange and maintain intercom for proper communication in the college.

Dicision:

IQAC approved the proposal.

Agenda Item 07

Any other item may be moved with the permission of the Chairperson.

-Nil-

(Prof. Sanjay Swarnkar) Coordinator, IQAC

Govt. Kamla Raja Girls P.G. Auto. College Gwalior (M.P.)

(Dr. M.R. Kaushal)

Principal Govt. Kamla Raja Girls P.G. Auto. College

Gwalior (M.P.)





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No./NAAC/IQAC/2023-24

Gwalior, dt. 21st December, 2023

Minutes of 3rd Meeting of IQAC

21st December, 2023

The third quarterly meeting of IQAC of the session 2023-2024 has been conducted on 21st December, 2023 Thursday at 03.00 pm at Conference Hall of Academic Cell. The presence of member IQAC was as follows:

1.	Dr. M.R. Kaushal	- Principal and Chairperson	Present			
2.	Prof. R.S. Pawar	- External Expert (Administration)	Present			
3.	Dr. B.M. Kulshreshtha	- External Expert (Educationist)	Present			
4.	Ms. Asma Mohan Kalasiya	- External Expert (Industrialist)	Absent			
5.	Dr. Manju Dubey	- Faculty Representative, Home Science Faculty	Present			
6.	Dr. R.K. Dubey	- Faculty Representative, Science Faculty	Absent			
7.	Dr. Ila Shukla	- Faculty Representative, Arts Faculty	Present			
8.	Dr. S.S. Tomar	- Faculty Representative, Social Science Faculty	Absent			
9.	Dr. V. K. Bansal	- Faculty Representative, Commerce Faculty	Present			
10.	Dr. Brijesh Kumar	- Controller, Examination	Present			
11.	Dr. Harish Agarwal	- Teacher In-charge, Janbhagidari Samiti	Absent			
12.	Dr. Veena Shukla	- Programme Officer, NSS & Alumni Representative	Present			
13.	Dr. Alisha Rani	- NCC Officer	Absent			
14.	Dr. Abha Mishra	- Incharge, Employment & Career Counseling Cell	Present			
15.	Mr. Raghvendra Tripathi	- Librarian	Present			
16.	Manohar Katariya	- Sport Officer	Present			
17.	Mr. G.S. Dohare	- Representative Office Staff	Present			
18.	Ms. Sakshi Rawat	- Student Representative	Present			
19.	Prof. Sanjay Swarnkar	- Co-ordinator/Director	Present			
Invited Members:						
1.	Dr. Charu Katare	- Dy Academic Secretary, Incharge - Criteria-4	Present			
2.	Dr. Charu Chitra	- Asstt. Academic Secretary, Incharge - Criteria-3	Present			
3.	Dr. Anand Kumar Singh	- Asstt. Academic Secretary, Incharge - Criteria-6	Present			
4.	Dr. Pratima Jain	- Incharge - Criteria-1	Present			
5.	Dr. Sadhna Pandey	- Incharge - Criteria-2	Present			
6.	Dr. Nisha Mishra	- Incharge – Criteria-7	Present			
7.	Mr. Narendra Pratap Thaku	ur - Incharge clerk Autonomous Cell	Present			

Agenda Item 01

To approve the minutes of the previous meeting of IQAC.

Agenda Item 02

To discuss the progress of the DVV questions related to SSR received from NAAC for the fourth phase of NAAC assessment and accreditation.

Agenda Item 03

To audit the important services being run in the college.

Agenda Item 04

To arrange equipment for the digital studio.

Agenda Item 05

To construct a Constitution Gallery to promote and propagate the importance of the Constitution among the students studying in the college.

Agenda Item 06

To arrange and maintain intercom for proper communication in the college.

Agenda Item 07

Any other item may be moved with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting:

Agenda Item 01

The Coordinator IQAC has put the minutes of previous meeting of IQAC held on September 06th, 2023 for approval.

Dicision:

IQAC has unanimously approved the minutes of previous meeting held on September 06th, 2023.

Agenda Item 02

The Coordinator IQAC has put the DDV questions before the members of IQAC to discuss the progress of the DVV received from NAAC.

Dicision:

IQAC members discussed on the DVV questions and provided sufficient suggestions to strengthen the claim of the institute.

Dr. Charu Chitra put the proposal to conduct audit of the important services being run in the college.

Dicision:

IQAC approved the proposal.

Agenda Item 04

Dr. Charu Katare proposed that the equipment for the digital studio should be provided.

Dicision:

The Coordinator IQAC provided the information regarding equipment for the digital studio that institution has already sent a letter for it. IQAC members satisfied with this answer.

Agenda Item 05

Dr. Anand Kumar Singh put the proposal to construct a Constitution Gallery to promote and propagate the importance of the Constitution among the students studying in the college.

Dicision:

IQAC unanimously approved the proposal.

Agenda Item 06

Dr. Ila Shukla put the proposal to arrange and maintain intercom for proper communication in the college.

Dicision:

IQAC approved the proposal.

Agenda Item 07

Any other item may be moved with the permission of the Chairperson.

-Nil-

(Prof. Sanjay Swarnkar) Coordinator, IQAC

Govt. Kamla Raja Girls P.G. Auto. College Gwalior (M.P.)

(Dr. M.R. Kaushal)

Principal Govt. Kamla Raja Girls P.G. Auto. College

Gwalior (M.P.)





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No./NAAC/IQAC/2023-24

Gwalior, dt. 22nd March, 2024

Minutes of 4th Meeting of IQAC

22nd March, 2024

The fourth quarterly meeting of IQAC of the session 2023-2024 has been conducted on 22nd March, 2024 Friday at 03.00 pm at Conference Hall of Academic Cell. The presence of member IQAC was as follows:

1.	Dr. M.R. Kaushal	- Principal and Chairperson	Present
2.	Prof. R.S. Pawar	- External Expert (Administration)	Absent
3.	Dr. B.M. Kulshreshtha	- External Expert (Educationist)	Present
4.	Ms. Asma Mohan Kalasiya	a - External Expert (Industrialist)	Absent
5.	Dr. Manju Dubey	- Faculty Representative, Home Science Faculty	Present
6.	Dr. R.K. Dubey	- Faculty Representative, Science Faculty	Present
7.	Dr. Ila Shukla	- Faculty Representative, Arts Faculty	Present
8.	Dr. S.S. Tomar	- Faculty Representative, Social Science Faculty	Absent
9.	Dr. V. K. Bansal	- Faculty Representative, Commerce Faculty	Present
10.	Dr. Brijesh Kumar	- Controller, Examination	Absent
11.	Dr. Harish Agarwal	- Teacher In-charge, Janbhagidari Samiti	Absent
12.	Dr. Veena Shukla	- Programme Officer, NSS & Alumni Representative	Present
13.	Dr. Alisha Rani	- NCC Officer	Absent
14.	Dr. Abha Mishra	- Incharge, Employment & Career Counseling Cell	Present
15.	Mr. Raghvendra Tripathi	- Librarian	Present
16.	Manohar Katariya	- Sport Officer	Absent
17.	Mr. G.S. Dohare	- Representative Office Staff	Present
18.	Ms. Sakshi Rawat	- Student Representative	Absent
19.	Prof. Sanjay Swarnkar	- Co-ordinator/Director	Present
Invited I	Members:		
1.	Dr. Charu Katare	- Dy Academic Secretary, Incharge - Criteria-4	Present
2.	Dr. Charu Chitra	- Asstt. Academic Secretary, Incharge - Criteria-3	Present
3.	Dr. Anand Kumar Singh	- Asstt. Academic Secretary, Incharge - Criteria-6	Present
4.	Dr. Pratima Jain	- Incharge - Criteria-1	Present
5.	Dr. Sadhna Pandey	- Incharge - Criteria-2	Present
6.	Dr. Nisha Mishra	- Incharge – Criteria-7	Present
7.	Mr. Narendra Pratap Thak	ur - Incharge clerk Autonomous Cell	Present

Agenda Item 01

To approve the minutes of the previous meeting of IQAC.,

Agenda Item 02

To discuss the progress of the DVV received related to SSR sent online to NAAC for the fourth phase of NAAC assessment and accreditation.

Agenda Item 03

Conducting student tracking of recently passed out students from the college in the session 2022-23.

Agenda Item 04

Arranging trolley poles for the basketball court.

Agenda Item 05

Registration on social media platforms like Facebook, Twitter/X, Instagram and academic platforms like LinkedIn, AcademiaEdu to publicize the activities and achievements of the college on social media.

Agenda Item 06

Construction of a medicinal garden at the place located between the Law Building and the Auditorium in the college.

Agenda Item 07

Conducting a Student Satisfaction Survey (SSS) of the students studying in the session 2023-24.

Agenda Item 08

Any other item may be moved with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting:

Agenda Item 01

The Coordinator IQAC has put the minutes of previous meeting of IQAC held on December 21st, 2023 for approval.

Dicision:

IQAC has unanimously approved the minutes of previous meeting held on December 21st, 2023.

The Coordinator IQAC has put the progress report of DDV questions before the members of IQAC for discussion.

Dicision:

IQAC members discussed on the progess report of DVV questions. The members got to know that the correspondence with NAAC is still going on but the response is still awaited from NAAC.

Agenda Item 03

Conducting student tracking of recently passed out students from the college in the session 2022-23.

Dicision:

IQAC approved the proposal.

Agenda Item 04

Arranging trolley poles for the basketball court.

Dicision:

IQAC unanimously approved the proposal.

Agenda Item 05

Registration on social media platforms like Facebook, Twitter/X, Instagram and academic platforms like LinkedIn, AcademiaEdu to publicize the activities and achievements of the college on social media.

Dicision:

IQAC approved the proposal.

Agenda Item 06

Construction of a medicinal garden at the place located between the Law Building and the Auditorium in the college.

Dicision:

IQAC members appreciated the proposal and unanimously approved it.

Conducting a Student Satisfaction Survey (SSS) of the students studying in the session 2023-24.

Dicision:

IQAC approved the proposal.

Agenda Item 08

Any other item may be moved with the permission of the Chairperson.

-Nil-

(Prof. Sanjay Swarnkar)

Coordinator, IQAC Govt. Kamla Raja Girls P.G. Auto. College Gwalior (M.P.) (Dr. M.R. Kaushal)

Principal Govt. Kamla Raja Girls P.G. Auto. College Gwalior (M.P.)